

Memo

To: West Lafayette Board of Public Works
From: Janet Fawley, Parks Superintendent
CC: Diane Foster, Human Resources Director
RE: New Hire
Date: May 15, 2015

The position of Parks Director was vacated with Lee Booth's Retirement on April 17th. Since then, Human Resources Director Diane Foster and I have conducted interviews from within the personnel of the City of West Lafayette, as well as from the general public.

After these interviews, I am very pleased to request the hire of Mr. Jon Munn as the new Parks Director, effective June 1, 2015. He will be paid a biweekly rate of \$1,985.63, for an annual salary of \$51,626.00, plus benefits. In addition to the annual salary, he will receive an annual clothing allowance of \$600.00 and an annual \$150.00 reimbursable boot allowance.

Thank you.